



Cranleigh RFC AGM 15th May 2020

AGENDA

Chairman opens AGM

Apologies for absence

House Rules

President's address

Minutes of previous AGM – 26st June 2019

Election of Officers

Treasurers Report

Break – 10 Minutes

Brief Overview from Other Committee Members

Mini / Junior Section Report

Director of Rugby – Nic Churchill

Any Other Business – Open to the floor through the Chairman

Close

Commenced at 19.34 pm

Chairman – Toby Eves opened the meeting. Welcome to all, number attending 45 members. (25 in 2019).

(Zoom attendees list available)

House Rules

- All Microphones to be on mute at all times unless you are speaking
- A voting poll with show up on your screen, please vote when required
- To propose or second please write in the chat with your name and propose or second

- Please note this will AGM be recorded and if you prefer not to have your face present, please turn your camera off or leave the AGM and watch back the webinar, in demand.

Apologies for absence

Simon Kersley, John Davis, John Nicholas, Robin Williams

Introduction

Chairman – Toby Eves

- Who am I?
- How I got here.
- Welcome

Strange Times

- Self-Isolation & Rugby
- Polar Opposites?
- No tackles, lineouts, scrums, rucks & mauls?

Opportunities during the lockdown

- Clubhouse refurbishment
- Pitches rested & dried out!
- Planning for 2020/21 & beyond

Playing Report

- Nic Churchill & coaches
- 1s & 2s
- Vets

5 Year Plan

- Charitable Status
- Clubhouse

- Pitches

Departures & Retirements

- As ever, too many good friends have departed
- Notable retirees:
 - Cliff Ilsley
 - Kevin Maxted
 - Nigel Moore
 - David Preston

Presidents Address

Hello fellow isolators and all the guys & gals that are working in or on the front line, because of this terrible virus

- This year the club like so many businesses were engaged in making profit for its members. Making new customers for our valued sponsors, making memories for all its players and supporters, making its community proud of the work it achieves, making us all fitter, happier and giving us pride in our Cranleigh rugby family.
- All this is the same! Just cut short in my view
- I will start by Thanking all of you personally for your contributions to our great club in the 2019/20 season and wheedle out a small number of club members and thank them on your behalf.
- Cliff Ilsley, who has been CRFC Hon treasurer for 25 years a position at the heart of our club

Cliff as one club we salute you.

- Kevin Maxted with a fanfare of applause our Hon Secretary takes a well earned rest after completing this role after more years than you can shake a stick at!
- Kevin if we were a horde of Vikings we would say SKOL, but we aint so a beer at the virtual bar to say Thank you is appropriate.

- I must Thank all the Mini and junior coaches, from Micros through to the u 17s for the excellent work and commitment every week. You are the future of our club
- Phil Townsend Ground Secretary, Thank you for keeping our ground in tip top condition in spite of the weather and lack of funds
- 02 Touch has had its ups and downs this year mainly due to wet weather but in continues to grow and contribute to main club funds and it has many club social bookings to be rescheduled. Debs. Colette and Ed

Wow

- The Portly Cranes AKA the Cranleigh Vets. With a number of fixtures played this season on Friday evenings over a 120 supporters watching in atrocious weather and Saturday pre main club games the future looks cemented in success, fun, beer, mates and the obvious needed tours
- The Lions Tour Down under, The world Cup, The league lunches, were and are a great benefit for our club in numbers and revenue, but it has to be worked at to drive these opportunities. You yes you could plan the next successful event. Help out please. Don't leave it to others
- In summary if we continue to pay our subs (the full amount standing order or DD) continue to coach and train, continue to get stuck in, our club, your club, has a fantastically bright, profitable and envious future.
- Here's to promotion 2020/21.

Nigel M Moore.

Minutes of previous AGM 2019

D Preston – Matters Arising? NONE.

Asked for Proposer and seconder that the minutes of the AGM held on the 26th June 2019 were a true record of that meeting. Proposed by: David Preston.
Seconded by: Paul Ashworth.

Election of Officers

Nominations for 20/21 Club Committee

President: Gareth Stingemore or John Nicholas

Chairman: Toby Eves

Vice-Chairman: Paul Mahon and James Moore

Hon. Secretary: Vacant

Hon. Treasurer: Mike Chapman

Bar Secretary: Paul Mahon

Fixtures Secretary: Phil Moore

Grounds Secretary: Phil Townsend

House Secretary: Alan Hill

VPs Secretary: Rob Wheeler

Membership Secretary: Mike Chapman

Entertainments & Fundraising Secretary: Paul Lynch

Communications Secretary: Nick Hendy

1st XV Captain: Ben Terson

2nd XV Captain: James Moore

Vets Captain: Rob Wheeler

A vote took place via Zoom for the position of President, won by Gareth Stingemore

Other positions as per nominees voted on bloc via Zoom and carried unanimously.
Just in case – Proposed by Paul Denyer & Seconded by Dan Cast.

Amanda Newman-Parsons via chat has offered her services as Hon Sec. Toby thanked Amanda and asked for a proposer and seconder – Proposed, Mike Chapman, Seconded, Dan Cast

Treasurers Report & Accounts

Presented in depth by Cliff Ilsley. They are prepared by Counsels Chartered Accountants to 1A of FRS102 standards applicable.

A small question and answer question ensued, but nothing to be minuted

Chairman Toby Eves asked that the accounts be accepted.

Proposed by: Paul Ashworth. Seconded by: Dan Cast

Brief overview from other committee members

Bar & House Report

Paul Mahon

- Pleased to report that Heineken will be supporting us with stock when we re-open.
- Delighted to announce that Rachael Bartlett will be joining us as our Bar Manager as soon as we open.
- The bar has been polished and painted ready to celebrate our re-opening.
- Everything is ready to go.....

Membership Report

Mike Chapman

A steady year for the Senior Club in terms of memberships of players and VPs.

- 70 Playing members, with a further 15 non playing paying subs currently
- 71 VPs paying subs either monthly or annually at varying amounts
- 2019 player Subs raised £13,031
- 2020 player Subs increased £14,558 a £1,527 increase due to 25-£30 raise and catching more poor payers on the SumUp machines that collected £1,600
- VPs subs a further 10k in the year which is proving vital at this time

Fixture Secretary

Phil Moore

- 1st XV Finished the 19/20 season mid table in 5th all but 2 games played
- 2nd XV Finished the 19/20 season in 2nd all but 2 games played
- Exited in 2nd round of the Jnr Vase vs Crawley
- Surrey Shield never materialized due to Covid-19
- Fat boy 7s has unfortunately been cancelled due to Covid-19
- CALM Barbarians managed to go ahead and hopefully becomes an annual fixture for the calendar
- Surrey 2 - 20/21 season scheduled to start 19th September 2020
- Jnr Vase preliminary round starts 12th September 2020
- Fixture schedule still to be announced
- Chipstead and Old Freemans were relegated from Surrey 1
- London Media and Met Police were promoted from Surrey 3
- To re-enter the Jnr Vase and Surrey Shield for the 20/21 season

Vice President's Report

Rob Wheeler

2019/2020 Season

- A big thank you to all the VPs, friends and supporters of Cranleigh RFC that attended the lunches!
- We did 180 covers, it would have been 220+ covers if we had been able to hold the last lunch.
- We finished with a cracking lunch on Feb 22nd, with 46 attending to celebrate John Underhill's Birthday

and cheer on the Mighty Cranes to victory afterwards against Old Wimbledonians.

- That last lunch is why we do this and it spurs us on to do more next season!

2020/2021 Season

- We are going to change it up a bit;
- Focus on 4-5 lunches, targeting 180-200 covers.
- We are going to up the price point, enabling us to offer better quality food and wine.
- Building on the sense of occasion.
- Building on all of the hard work that has gone before in the 2019/2020 season.
- If because of Covid-19 all of these lunches fall in 2021 we will have to adapt our plans accordingly.
- Thank you & see you for the first VPs lunch in the new season 2020/2021!

Grounds Report

Phil Townsend

- New container arrived
- New Tractor arrived with mower deck, significant contribution from Mr David Cooper, grant from RFU(finding value)
- Push Spray Line Marker second hand
- Working party cleared the culverts on Simon Campbell field
- Continue to work/discuss a plan for remedial work on the pitches

Communications Report

Nick Hendy

- Great coverage with the local papers with thanks to West Sussex County times and Surrey AD.
- Increased our social media presence with introduction of club LinkedIn page.
- Re-branded our events and social media content with Silverback Studios.
- Distributed over 5000 recruitment leaflets to generate new players.
- Weekly newsletters on email, we communicate to over 1,100 signed up subscribers.
- Facebook 800+ members, Instagram Followers 390+ and Twitter 325 Followers.
- Big thanks to Dan Spong for support of Mini and Youth comms and website updates and John Bailey for our weekly match report.

Entertainment & Fundraising Report

Nick Hendy

- Had to cancel 3 club events this year due to lack of support with paid events.
- No RFU raffle to generate additional revenue, due to RFU pulling the scheme.
- Had to cancel 2 club events due to COVID-19.
- Introduction of mobile card reader has helped with collecting money with on spot collection.
- We will do an event once government restrictions has been lifted, so please support.
- Invested in 10 event tables to be used instead of hiring and another revenue for private parties

Club Captain Report

Ben Terson

- Preseason - Good Numbers from squad, disappointing number for Pre-season friendlies
- Training - Good levels with introduction of food after training, Thursday still dominant day for training
- Pre-Christmas - Slow start but had some good wins. Injury was a frequent occurrence across the squad.
- Post Christmas - Injury crisis had massive effect on squad, Training numbers dropped massively. Good playing experience gain from some members of the squad.

Mini & Junior Section Report

Paul Denyer

What a first season at the helm of the Mini and Junior section. After nearly 35 years of being a member of the club, I can't remember a season so badly affected by the rain.....and then the dreaded Coronavirus.

- Membership and volunteers
- Accounts

Notable mentions

Thanks once again to everyone that gives up their Sundays for the club - we couldn't do it without you.

Director of Rugby Report

Nic Churchill

Season 19/20 Review

- The Numbers
- Season Highlights
- Positive Outcomes & Conclusions
- Season 20/21 Preview
- Season Objectives
- Senior Management Team
- Return to Rugby Guidelines
- Pre-season Proposed Dates

1st XV

- 5th Place in Surrey 2
- Played 16 – Won 7 – Lost 9
- Home Record: W 5 L 3
- Away Record: W2 L 6
- Points scored (319) – Points conceded (331) – Points difference (-12)
- Reached 2nd round of the RFU Junior Vase

2nd XV

- 2nd Place in Surrey Combination 1 South
- Played 10 – Won 4 – Drew 1 – Lost 5 - (3x HWO, 1x AWO)
- Home Record: W 3 - D 1 - L 1
- Away Record: W 1 - L 4
- Points Scored (253) – Points Conceded (242) – Points Difference (11)

Season Highlights

- 1st XV away win Vs Economicals – Mixed squad produced best all-round display of the season.
- 2nd XV home win Vs Lightwater – Highest 2nd XV points tally of the season (50).
- 1st XV away win Vs Old Cats – amazing comeback in bitter conditions.
- 2nd XV home win Vs Guildfordians – 31 un-answered points in a complete display of rugby.
- Cranleigh Mixed XV Vs CALM Barbarians – amazing charity day immensely enjoyed by all involved.

Positive Outcomes & Conclusions

- Positive final league standings given circumstances.
- Missed opportunities and lessons to be learnt from each game.
- Mental toughness and consistency in all areas the key work-ons.
- Successful club wide call to arms in times of need.
- Squad strength and depth in the face of adversity.
- Outstanding comradery throughout the squad.
- Burning desire to put things right next season.

Season 20/21 Preview

- Expansion – expand the senior squad through recruitment drives, social media presence and offering a positive, social and enjoyable rugby environment and culture.
- Integration – support, connection and interaction with the revitalised colts program to reinforce the player pathway from junior to senior rugby.
- Identity – continued development and implementation of our Cranleigh rugby identity, focused on “The Cranleigh Way” coaching framework and style of play.

- Development – to maximise each individual players’ potential by developing their technical, tactical, physical and mental attributes and to improve the rugby knowledge and coaching ability of all senior coaches.
- Success – to strive for success both on the field, with strong challenges for both league titles, and off the field by demonstrating strong core values and the strengthening of the Cranleigh RFC family bond.

Senior Management Team

Coaches:

- DOR/Head Coach – Nic Churchill
- Co Senior Coach – TBC
- Assistant Forwards Coach – TBC
- Assistant Backs Coach – TBC
- Strength & Conditioning – Sam Lawrence

Support Roles:

- 1st XV Team Manager – TBC
- 2nd XV Team Manager – Toby Eves
- Statistics & Analysis – Geoff Noonan
- Lead Physio – Alice Sugden
- Co Physio – TBC

Return To Rugby Guidelines

- Taken from the World Rugby COVID-19 return to rugby guidelines.
- 10 Rules Of Engagement for safe management of COVID-19:
 - Education - familiarise yourself with the measures being implemented by your Club.
 - Daily screening - Complete a symptom COVID-19 questionnaire before leaving home. This will require you to

identify if you have had a high temperature or fever overnight or if you have developed cough, shortness of breath, sore throat or you are feeling unwell.

- Adhere to hygiene rules – For example more frequent hand washing, avoid touching high-contact surfaces such as door handles, use hand sanitisers which should be available on entry and in all rooms at your Club, avoid spitting, Use the crook of your elbow or a tissue when coughing or sneezing and do not share water bottles or use team water bottles.
- Observe social distance rules - A distance of at least 1 meter between the people present and due to the movement involved in sports, the distance should be kept at as generous a distance as possible.
- Reduce body contact to a minimum - Shaking hands, clapping hands, embracing and cheering or mourning in a group is to be completely avoided. Until PST measures are reduced, physical contact (including competitive games) must be avoided, so initially only individual training can take place.
- Change and shower at home - The use of changing rooms and showers in sports clubs should be suspended until further notice from your Club.
- Temporary suspension of car pooling - While social distancing measures are in place, the formation of carpools for training and competitions should be avoided – unless travelling with an existing housemate.
- Refrain from events such as general meetings and celebrations - In order to comply with the distance rules, no social events should be held. While social distancing remains, team meetings should be held outdoors or in spaces which allow for 1 person per 4m².
- Reduce the size of training groups - While social distancing and public gathering restrictions are in place, teams will need to train in small groups which are aligned to government measures in place at that time (eg groups of <5, <10). When small groups train, sessions should be staggered with no overlapping between groups. Smaller

groups limit infection risk, and should an infection occur, the number of people who need to potentially quarantine is limited.

- Where possible, outdoor activities are more safe - Sports and exercise in the fresh air make it easier to keep to distance rules and reduce the risk of infection through the permanent exchange of air.

Return To Rugby Training

- Redacted from the World Rugby COVID-19 return to rugby guidelines and subject to change/further clarity upon release of the corresponding RFU guidelines.
- Phase 1 – Under current PST measures (Public gathering restrictions, social distancing measures and Travel restrictions)
 - Individual training allowed
 - Meetings with coaching staff should be completed digitally, outdoors or if indoors in spaces which will allow one person per 4 m²
- Phase 2 - once schools and non-essential businesses are reopened and Group Gatherings < 10 allowed.
 - Small group training allowed - Squads should be divided into groups and training should be planned in a staggered manner to avoid overlap of groups.
 - Conditioning, skill work and some elements of non-contact set-piece practice could be safely undertaken in a small group, non-contact setting.
- Phase 3 – reduction in PST measures, group gatherings < 50 are allowed with adequate club screening.
 - Full squad non-contact training allowed – efforts to maintain social distancing measures outlined in the 10 Rules Of Engagement should be continued everywhere away from the field. This will limit exposure to the smallest possible time.

- Phase 4 – further reduction in PST measures, conversion from casual to CLOSE physical contact with screening, testing and contact tracing programs in place.
 - Full contact training allowed - Certain aspects of contact training are higher risk, and those exposed to this risk will likely require testing and quarantine, should one of the participants subsequently become display signs of infection (within 2 days of the exposure).

Pre-Season Proposed Dates

- These dates are purely provisional and are subject to change due to the uncertainty of rugby's immediate future.
 - 16th of July – Start of Pre-season
 - August (Date TBC) – Southsea 10's Pre-season Tournament (Away)
 - 5th of September – Pre-season friendly VS Guildfordians (Home)
 - 12th of September – Pre- season friendly VS Pulborough 2's (Home)
 - 19th of September – 1st league fixture

Any Other Business

Gareth Stingemore raised a funding initiative whereby if we encouraged every member of the club to join and load a 30 second video of interesting things to do with a rugby ball and guaranteed a minimum of £100 sponsorship, then we could raise a lot of money

Toby Eves – Sadly as the meeting is only booked until 10:00 and that time is fast approaching, then this will have to be curtailed, but any questions please forward to Toby or Nick Hendy

Closing Remarks

Chairman Toby Eves closed the AGM with :

Special thanks to all those committee members standing down and to the new committee, new or roll over.

Also special thanks to Nick Hendy and Dan Spong for the work on the running of the AGM, excellent

Thank You to all for Your Time and your Support!

Meeting closed at 10:00